Gallery Submission Information

Submission Period Open: September 1 to October 15, 2018

The Exhibition Committee invites submissions from artists interested in presenting their work at the Hoffman Gallery in Manzanita. We are especially interested in proposals that demonstrate artistic technique and that will engage and welcome community members and visitors into our space.

Between September 1 and October 15, 2018, we are accepting submissions for the period beginning February 2019 and ending December 2019.

*All work must be submitted electronically using the Submit to Gallery button*.

Our not-for-profit art center gallery features

* North Oregon Coast artists – full or part-time residents of Clatsop and Tillamook Counties
* Thematic group art shows of numerous North Oregon Coast artists
* Visiting artists who also lead workshops or demos

Gallery Description:

* 400 sq. ft. of floor space with five 3’ wide by 6’ tall windows at the front NE corner
* The gallery is mainly lit by track lighting.
* One 14’ tall by 17’ long white painted wall
* 10’ tall and 17’ long of rough hewn wood wall that includes a corner
* 30 sq. ft. of horizontal display surfaces- either pedestal or glass

The Hoffman Gallery

1. Provides shows of one-month duration but length can vary according to the demands of the season.
2. Is generally open six hours per week in the winter, twelve hours per week in spring and autumn, and sixteen hours per week in summer.
3. Hosts an artist’s reception for each show and asks that the artists be present.
4. Promotes each show with local printed media, through social media, in e-newsletters, and flyers.
5. Hangs or displays your art including supplying art ID cards and publishing artist statements.
6. Is free and open to the public throughout the duration of the show.
7. Coordinates and provides a volunteer staff.
8. Takes a sales commission of 30% of sales price.
9. Strives to provide a variety of art and artists so we may not necessarily repeat artists annually.

Artists

1. Provide artwork that is available for purchase unless otherwise arranged.
2. Prepare artwork for easy and secure hanging or display.
3. Market their shows through their available means: personal websites, newsletters, social media, email, etc.
4. When possible, help staff the gallery during their show so that more art may be sold.
5. Receive 70% of sales price.
6. Self-insure for damage or loss to their goods.

The Exhibition Committee

1. Decides about submissions.
2. Contacts all who submit an application by the first week of November.
3. Confirms shows to those selected and shares important dates as best we know it: art due dates, artist’s reception, and when unsold art is to be picked up.
4. Answers your questions at [hoffmancenterartgallery@gmail.com](mailto:hoffmancenterartgallery@gmail.com).

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