

Hoffman Center for the Arts
CLAY STUDIO
Full Pass Agreement

Welcome to the Hoffman Clay Studio. We are a community based ceramic studio whose mission is to encourage practice of the art of ceramics. As such, we focus on full and part-time residents of the North Oregon Coast and are not set up for casual visitors and tourists.

Individuals over 18 years of age who are in good standing with the Hoffman are eligible to apply. The rates for 2021-2022 are below. The guidelines and conditions listed below are required for continued participation in the Full Pass program at the studio. Please read them carefully and sign and date the agreement line below. If you have any questions, please let us know. Best way to contact us is: hoffmanclaystudio@gmail.com

Full Pass holders are entitled to use the online scheduling system to sign up for studio work times between the hours of 8 a.m. and 8 p.m. most days of the week. A few times a week there may be hours blocked for cleaning, classes or special events. Using the studio without booking your visit online will result in forfeiture of your Full Pass privileges without refund of fees. Likewise, opening the studio to anyone other than an associate Full Pass holder, will result in forfeiture of the Pass without refund. Until further notice, proof of Covid19 vaccination is required before a Full Pass is issued and potters can begin working in the studio.

Clay and firing charges are not included in the quarterly fee. Clay Bucks to cover these charges may be purchased in the Clay Studio on Wednesdays during kiln service hours between 10 a.m. and noon. (Note, online purchases of Clay Bucks will be possible on the HCA website soon. Stay tuned.) The use of in-stock studio glazes is included in the Full Pass fees through the end of 2022.

Pass Holders are responsible for any damage to studio, equipment and/or tools and will be charged accordingly. Only trained and designated kiln masters may operate the kilns. This includes loading and unloading.

Pass Holders are responsible for their materials, tools and clean up during and following their studio time. Each person is responsible for following the checklist posted at the close of their session so that the space is secure and left clean and ready for the next ceramic artist to use. All doors must be locked when Pass Holders are working in the studio and when they leave for any reason. No exceptions. For safety and security reasons, the studio is monitored remotely.

Once the quarterly payment is made, Full Pass holders must complete an orientation to the studio. Once that has been completed, a unique, individual key code for the door entrance will be issued. We will need at least 48 hours for this process to be completed.

I agree to the terms associated with being a Full Pass Holder with the Hoffman Clay Studio and understand that breaking the rules cited above will result in loss of my Full Pass and benefits of that pass without refund

Name (please print)

Signature

Date

Email address

Phone / Text

2021-2022 Rates

1 Quarter. \$75.00; 2 Quarters (discounted). \$135.00; 3 Quarters (discounted) \$210.00. 4 Quarters (best buy). \$280.00